

Minutes: Lomira QuadGraphics Community Library Board Meeting

Call to Order

- The meeting was called to order at 6:00 pm on November 7, 2017, by Nancy More.
- Present: Sara Zimmer, Marcia Valle, Maggi Vilski, Nancy More, and Camrin Sullivan.

Public comments: None

Minutes: Approval of the 10/3/17 minutes. (Valle/Zimmer)

Treasurer's Report

The Treasurer's report was given and approved. (Valle/Vilski)

Checking: \$76,318.93

Debit: \$ 2062.06

CDs: \$19,292 and \$33,325

Director's Report

- Camrin had sent her report/update via email. She attended several meetings during the last month including Monarch Circulation, Lomira Historical Society, Lomira Library Friends, Monarch Directors Council, and WI Library Conference. She has also written several policies for first reading at our meeting tonight. She listened to several Webinars and met with Will from Penworthy and Mary Fitzgerald from Bright Futures of WI. In addition, she worked on scheduling and programs.

Old Business

- Library funding from the Village has been reduced by 16%. Nancy presented Rev H Budget, which shows a balanced budget of \$111,909. It will be funded through Village allotment, county money, fines, book sales and dollars from the Library reserves. Rev H budget was approved (Vilski/Valle)
- Board file storage: Nancy reported that Library Board papers have been stored in a drawer in the Village Office. They are available to library board members whenever the Village Office is open.
- The cost of 6 new computers is slightly higher (\$78.00) than originally reported. A motion was passed to purchase the 6 new computers at a cost of \$4278.00. (Zimmer/Vilski)
- The following Policies were read (second reading) and approved:
 - LQGL01: Mission Statement (Vilski/Zimmer)
 - LQGL02: Materials (Valle/Vilski)
 - LQGL03: Circulation (Zimmer/Valle)
 - LQGL04: Meeting Room - as amended (Zimmer/Vilski)
 - LQGL05: Computer Use (Vilski/Zimmer)
 - LQGL06: Children in the Library (Zimmer/Valle)

New Business

- The following Policies were read (first reading) and approved:
 - LQGL07: Reconsideration of Library Materials (Zimmer/Valle)
 - LQGL08: Patron Code of Conduct (Vilski/Valle)
 - LQGL09: Gifts (Zimmer/Valle)
 - LQGL10: Programs (Zimmer/Valle)
 - LQGL11: Reference Services (Valle/Vilski)

- Nancy presented the Friends Christmas fundraiser. They are building a triangular Christmas tree and will be asking for a donation of \$10.00 each to light up the 140 lights on the tree.
- Planning for the CDs was discussed briefly. Sara will prepare 3 scenarios at the December Board Meeting. These will be discussed and a decision made then, at least for the CD that comes due in December.

Next Meeting/Adjournment

- Meeting adjourned at 6:55 p.m. (Vilski/Zimmel)
- Next meeting 12/5/17 at 6:00 p.m.