



### **Study Room Policy**

The Lomira QuadGraphics Community Library provides patrons with a variety of spaces for study. These include two (2) study rooms. Study rooms are provided to allow individuals or small groups of 2- 3 people to work, study, or engage in other intellectual pursuits together without disturbing other patrons.

#### **Scheduling:**

Patrons will have access to the Library's group study rooms in the following order of priority:

1. Pairs, groups, or individuals with an advance reservation
2. Pairs, groups or individuals without an advance reservation

Although individuals are free to use these rooms on a walk-in basis when they are not otherwise in use, they may be expected to give up the room if any group or pair arrives and needs to use it.

The Library reserves the right to limit an occupant's session to two-hours if others are waiting to use a room.

Groups larger than 3 should reserve the meeting room or check with the Library staff about other accommodations.

#### **Regulations:**

Patrons using a group study room are expected to leave the room in usable condition for the next patron(s), including

- leaving trash in proper receptacles
- putting chairs back in their proper place

Patrons are also expected to adhere to the Library's Patron Code of Conduct Policy while using a study room, including refraining from any activity that will disturb other patrons.