

## Minutes: Lomira QuadGraphics Community Library Board Meeting

### ***Call to Order***

- The meeting was called to order at 6:05 pm on May 1, 2018, by Nancy More.
- Present: Marcia Valle, Maggi Vilski, Nancy More and Camrin Sullivan.

***Public comments:*** None

***Minutes:*** Approval of the 4/3/18 was tabled until the June meeting.

### ***Treasurer's Report***

Reading and approval of the treasurer's report was tabled until the June meeting.  
Camrin presented a budget update that showed the library is running slightly under budget.

### ***Director's Report***

- Camrin had sent her report/update via email. This was discussed briefly.

### ***Old Business***

- Audit update: Camrin, Sarah and Jenna are still working on a date.
- Monarch meeting on April 19 was attended by Sarah, Camrin, Nancy & Maggi. Amy (from Monarch) reported on data compiled by Monarch. While computer use is down, use of wifi is up significantly. Ebooks are very popular, but the number available is somewhat limited. The Superintendent of public schools in Wisconsin also spoke. He asked for feedback regarding the Monarch group.
- The approval of the Educational Pass policy was tabled until the June meeting.
- Nancy met with Tony Schraufnagel, Village Board president, to clarify budget questions. He stated that the Board does not plan to take out another loan once the current loan is paid off.

### ***New Business***

- Camrin presented an overview of the new library standards. It was decided to use the "service standards". We will aim to meet the Tier 1 standards by the end of 1st quarter of 2019.
- Retention of staff: Nancy will interview Camrin regarding staff retention. It was also discussed that we should be using volunteers to free up staff to do more "library functions". Nancy will bring this up at the Friends meeting.
- Discussion of miscellaneous items. Looking at adding an "open" button to make the library doors more wheelchair accessible. We also discussed being able to cover the "pond" when it was not used for story time. This would give more space and be safer. Removing some furniture would also help with the space issue.
- We talked about certain "measurables". Camrin did not feel that circulation was not the best measurable to gauge success of the library, as it can easily be manipulated.
- Friends update: History's Mysteries was a success. 68% of those responding said it was great.

### ***Next Meeting:***

- Meeting adjourned at 7:00p.m.
- Next meeting 6/5/18 at 6:00 p.m. Please bring your Trustee binder.