



Public Notice Bulletin Board Policy

Bulletin board materials may be submitted for posting by nonprofit organizations for civic, educational, or cultural purposes. Such organizations may submit literature publicizing a specific event. Limited space generally allows only short-term notices. The Library Director must approve all postings and may prohibit postings which do not meet library standards. Designated library staff will place and remove postings promptly.

If a requester would like literature returned after an event, a name and telephone number of the person to be contacted should be printed on the back of each article. Unless such arrangements are specified, items must be picked up the day following the date of the publicized event if the owners want them returned. Otherwise, the library will not be responsible for returning materials and will recycle after event date.