

Minutes: Lomira QuadGraphics Community Library Board Meeting

Call to Order

- The meeting was called to order at 6:00 pm on June 5, 2018, by Nancy More.
- Present: Marcia Valle, Maggi Vilski, Nancy More, Sarah Zimmer, Ben Priesgen and Camrin Sullivan.

Public comments: None

Welcome New Member: Ben Priesgen, our new Village Board representative, shared a bit of his background and we all told him a little bit about ourselves.

Minutes: The Minutes from the 4/3/18 and 5/1/18 meetings were approved. (Valle/Zimmer)

Treasurer's Report

The Treasurer's report was approved. (More/Valle)

Checking: \$31,611.02

Debit: \$3278.75

The \$19364.33 CD matured on 5/18/18 and was rolled into an 18 month CD at 2.25% interest.

The other CD is valued at \$76,373.09.

Camrin presented a budget update, showing that we are tracking very closely to our projected income and expenses.

Director's Report

- Camrin had sent her report/update via email. This was discussed briefly. New report format shows strong gains in most categories.

Old Business

- Audit update: Camrin, Sarah and Jenna met and Jenna reviewed and tied out certain accounts. Camrin will write up a report to be signed by all three participants. There was some discussion of adding the Library to the Village software. This would facilitate expenses flowing into the correct budget account. Jenna is looking into costs. Camrin will follow up.
- The second reading of the Educational Pass policy was approved. (Zimmer/More)
- There was some discussion of the 2017 county & fine money that was turned over to the Village to be used for the Library. Per the letter from the Assistant Attorney General of WI, this money belongs to the Library and is to be used in the same year. Most of the expenditures in 2017 came out of the Library reserves, as the county money was not put into the budget. Camrin and Nancy will prepare a report of the 2017 spending on budgetary items taken from the reserves as support of the return of these county funds to the Library reserves. (Vilski/Valle)

New Business

- Strategic Planning: Nancy will prepare a document for the July meeting with highlights of strategic planning discussions.
- Village budget additions for Maintenance: After moving to the new building, this line item was taken out of the budget. There are maintenance items that the Library should be paying. Camrin and Nancy will prepare a budget for maintenance and supplies used by the Library. This will be added to next year's budget.
- Friends update: The book sale was held June 1-2. Some thought will be given to making the sale of books an ongoing event by using the Art Room. Nancy is planning the Vendor Fair. Quad will provide a brat fry and Camrin will have activities for children. A bake sale for the November election was also mentioned.

Next Meeting:

- Meeting adjourned at 7:05p.m. (Valle/Zimmel)
- Next meeting 7/10/18 at 6:00 p.m.