

Minutes: Lomira QuadGraphics Community Library Board Meeting

Call to Order

- The meeting was called to order at 6:00 pm on August 7, 2018, by Nancy More.
- Present: Marcia Valle, Maggi Vilski, Nancy More, Sarah Zimmel, Ben Priesgen, Bob Lloyd and Camrin Sullivan.

Public comments: None

Minutes: The Minutes from the 710/18 meeting were approved. (Lloyd/Valle)

Treasurer's Report

The Treasurer's report was approved. (More/Vilski)

Checking: \$30,566.35

Debit: \$5277.93

The CDs were \$19,435.28 and 76,657.13.

LGIP rates are at 1.88%. Moving CDs to LGIP would provide fluid money. We will discuss in December or January.

Camrin presented a budget update. With 59% the year gone, spending is at about 54% of budget.

Director's Report

- Camrin had sent her report/update via email. The summer reading program had 126 participants. She will be using Baker & Taylor for most purchases (rather than Amazon).

Old Business

- Nancy reported that the request for reimbursement of the county money was tabled by the Village Board at their meeting on 7/11/18. We will put it into the 2019 budget as a surplus.
- The proposal to add maintenance items to the Library budget will be discussed under New Business with the presentation of the proposed budget.
- Adding another user to the Village software would not be cost efficient. Camrin & Jenna both feel that reporting the Library into the Village software would give better reporting. Jenna will be able to run any reports that Camrin needs.
- Trustee training will be available via Webinar the week of Aug. 13-17 from 12-1:00 at the library. Several Board members plan to attend on Wednesday and Friday. Nancy will send out an email reminder.

New Business

- Camrin would like to discontinue library card paper applications and to maintain only electronic files. All electronic files would be reviewed before shredding the previous paper copies. This was adopted with the stipulation that paper copies of juvenile permission for computer use will be kept until the child turns 18. (Priesgen/Lloyd)
- The 2019 proposed budget labeled Rev A was discussed and approved to be presented at the first Village Board meeting. In September. (Valle/Vilski)

Camrin was excused and the meeting continued in closed session. Each board member completed a Survey Monkey assessment of the Director's performance. A summary of these surveys was reviewed and gone over with the Director when she returned to the meeting. Her budgeted increase was approved by the board. A temporary hourly rate of \$15 was approved as compensation for the temporary lead assistant who will fill in while the Director is on leave in the fall.

Next Meeting:

- Meeting adjourned at 7:02p.m. (Valle/Priesgen)
- Next meeting 9/4/18 at 6:00 p.m.