

Minutes: Lomira QuadGraphics Community Library Board Meeting

Call to Order

- The meeting was called to order at 6:00p on February 19, 2019, by Nancy More.
- Present: Sara Zimmel, Ben Priesgen, Nancy More, Marcia Valle, Bob Lloyd and Camrin Sullivan.

Public comments: None

Minutes: The Minutes from the January 15, 2019 meeting were approved. (Valle/Lloyd)

Treasurer's Report

Sara gave an update on the library's bank accounts: There is a balance of \$38,020.53 in our reserves account, and \$1,704.84 in checking. CD balances are unchanged. Both will mature in 2020. The report was approved. (Lloyd/Priesgen)

Director's Report

- The year is off to a good start and Camrin reported progress on all the "focused" strategic plan activities on which she is working, such as assembling bids to fill in the pond and developing the library volunteer initiative. The Village has set Camrin up with direct access to background checking resources which will facilitate bringing on new volunteers in certain areas.
- Staff annual reviews have been completed.
- With the library closed several days due to weather, Camrin noted that many of the metrics she follows as reflections of the library's vitality will be affected and will likely influence 2019 totals.
- Village budget numbers were not available, so the closing 2018 numbers and the numbers through February, 2019, will be presented at the March meeting. Camrin noted that, prior to her tenure, data previously used to calculate county reimbursements were inaccurate. Future county contributions, therefore, may be lower.

Old Business

- Nancy updated Sara's Trustee Binder.
- Nancy confirmed that all Trustees had successfully accessed their Monarch email addresses and were receiving communications. Nancy noted that users may respond once to a forwarded Monarch email from a personal email address, but any further back and forth after the first reply or any initiation of a new email re library business should be done by going into the Monarch Outlook mailbox.

New Business

- The 2018 annual report prepared by Camrin was reviewed and approved. (Lloyd/Zimmel)
- The second read of the Patron Photograph Policy was approved (Priesgen/Valle).
- The group discussed conditions under which the library would close due to inclement weather. Informally, the library has been closing when school closes, but there may be times when it is possible to safely open the library even if school is closed. Camrin will check with other libraries to assess their approach and will report at the next meeting. Bob suggested developing an email list for those who would like to receive information about library status when conditions are in question. In general, the Board was favorable to making the library resources available as widely as safely possible.

Friends Update

- The Friends donated in excess of \$3,100 to the library in fiscal 2018. These moneys went to program support such as the zoo pass and story times. Camrin expects to provide the Friends group with a "wish list" of items she would like for the library so that this year's contributions can be made "in kind."
- The Friends are currently working on a 2019 edition of History's Mysteries which will be presented to the public on April 3.

Next Meeting:

- Meeting adjourned at 6:31p (Valle/Zimmel)
- Next meeting: March 19, 2019, at 6:00 p.m.